San Diego Domestic Violence Council's
Community Resource 2008 Mini-Grant Application

OVERVIEW:
The San Diego Domestic Violence Council (SDDVC) is proud to present its 2008 Mini-grant Application. The purpose of this mini-grant cycle is to highlight *domestic violence prevention efforts and awareness*. Mini-grants may be community and/or agency focused. For example, these funds can be used for, but are not limited to, staff training, community organizing, and/or community outreach. ***Applicants must be current paid SDDVC members.***

TIMELINE:
Application Deadline: September 17, 2008

Grant Award Notification: October 15, 2008 at the October SDDVC Meeting

Semi-annual Report Due in writing: April 30, 2009

Expected Project Completion: September 28, 2009

Project Outcome Presentation to DV Council: October 21 or November 18, 2009 (depending on number of mini-grants awarded and completed)

SUBMISSION GUIDELINES:
The maximum grant award is $750.00
Mini-grant funds cannot be used to fund agency salaries
Applicants must be current paid San Diego Domestic Violence Council Members

Applications should be no more than eight (8) pages in length. Mandatory elements of the application include:

- Community Resource Mini-grant Cover page (included & counts as one page),
- Statement of connection to Domestic Violence Prevention Focus
- Narrative (maximum 2 pages),
- Evaluation (maximum 1 page)
- Activity timeline (maximum 1 page), and
- Proposed budget and budget justification (maximum 2 pages).

All pages are to be numbered, single spaced with one inch margins, using 12 point, Times New Roman font. No additional supplements including brochures, folders, CDs and/or videos will be accepted unless requested by the Review Committee. Any application that is incomplete, or is not within the requested guidelines and deadlines, will be disqualified.

CONTACT INFORMATION:
Application should be submitted via e-mail to: Jayne.Reinhardt@sdcounty.ca.gov
Questions regarding the application process will be accepted via the e-mail address above, until August 27, 2008. Please allow 48 hours for a response.

Thank you and good luck,
the San Diego Domestic Violence Council's Executive Team

Community Resource 2008 Mini-Grant Application
Cover Page

Applicant Name: _____

Contact Person/Title: (If different from Applicant Name):

Address: _____

_____

Phone Number (s): _____

Fax: _____ e-mail: _____

Amount Requested: _____Estimated Number of people impacted: _____

Person responsible for funds, if different from *contact person*: _____

The San Diego Domestic Violence Council wishes to thank the
Waitt Family Foundation
for their generous contribution to the project.

STATEMENT OF DOMESTIC VIOLENCE PREVENTION FOCUS

Please describe how your proposed project addresses domestic violence prevention.

NARRATIVE (Maximum 2 pages)

Please describe the following areas for your project:

- Target Audience and how they will benefit from your project
- Goals
- Objectives
- Outcomes
- Activities

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EVALUATION (Maximum 1 page)

Please describe how you will evaluate the project.

ACTIVITY TIMELINE (Maximum 1 page)

Using the chart below, please include a detailed timeline of all project activities, including type of activity, start and end date, who is responsible for the activity, and the expected outcome of the activity. (You may add more rows if necessary up to one page)

Type of Activity	Start Date	End Date	Expected Outcome	Person*(or position)* Responsible

PROPOSED BUDGET AND BUDGET JUSTIFICATION (Maximum 2 pages)

Please provide an *itemized* budget for your project and include a detailed budget *narrative* to justify each line item indicated in the budget.